



Tarvin Primary School – Charging Policy

All education provided to pupils during school hours is free. There is no charged levied for any activity as part of the National Curriculum with the exception of individual or group music tuition which is given by an outside provider.

Educational Day Visits - Payments by Parents/Guardians

School visits outside of the classroom are undertaken by all classes at various times throughout the year. These visits are organised to complement the work going on in the classroom and widen the experience of the pupil. The school asks for a voluntary contribution of the cost of the visit from the parents. Although contributions are for a specific amount and are voluntary, the parents are advised that if the voluntary contributions are not sufficient, the visit may have to be cancelled. However, if parents are unable to make full payments or make none at all, the child will still be taken on the visit. There is no discrimination amongst payments but we must make sure that the visit is viable financially.

Parents are advised by letter/email about the exact costing of the visit with the breakdown.

Residential Visits – Payments by Parents/Guardians

Pupils in Year 1 to Year 6 are invited to attend a residential visit during the year. During this visit there is no charge for the education from the accompanying adults. Members of staff undertake residential visits for which they receive no payment. The visits are not obligatory but are of great benefit to the children.

Letters/emails with complete costings and itineraries are sent out to parents. We do not request a voluntary payment as in this case the visit should be paid for in full. We endeavour to find the best value and in the lower year groups use Local Education Centres for the visits.

Payments for these residential visits can be paid in full or in instalments to suit the parent. Also, if a parent has financial difficulties, they are invited to make part payment or pay over a longer period of time.

Music Tuition

Music tuition is provided by an outside agency (Music For Life) and all payments are dealt with between parents and themselves. The school allows the children to have their lessons during school time, at school, in the music room.

Swimming

Children in the Junior classes have a period of 16 x 1 hour sessions of swimming at Christleton High School. The school pays for the provision of a swimming instructor, the pool and a lifeguard. The parents/guardians are asked for a voluntary contribution to cover the cost of the transport to and from the pool. Again, these payments can be made in full or by instalments. However, due to the ongoing Covid situation the school has not taken up the option of swimming lessons for the 2021/2022 school year. This is hoped to be reinstated in the 2022/2023 school year for Year 4 pupils.

School Lettings & Hiring

The school does not usually hire out classrooms or the school hall for out of hours activities by other parties due to the need for caretaker hire and also there is a before and after school club in the hall. (Kidsafe).

Kidsafe make a monthly payment (which has been agreed with the Headteacher) to school for rental of the hall. This amount is not the county lettings arrangement because it is on site and is beneficial to many parents whose children attend the school.

If the hall or a classroom was to be let out it would be at the hourly rates as laid down by the County.

In the event of a room or hall being hired out the following is adhered to:

- The 'Owner' is the Governors of the school and the 'Hirer' is the person taking on the hire agreement.
- Costs are charged as per the latest CWACC hiring rates. Negotiation on these rates may be undertaken by the Headteacher/Governing Body.
- The Hirer is responsible for all damage to the school premises or to property belonging to school.
- The owner shall not be responsible to be liable for any person who suffers injury or loss or damage to his own property whilst on school premises.
- The timings of hire are subject to agreement with the Headteacher.
- The school kitchen is solely for the use of the catering staff.
- The school will only be used for the purposes specified by the hirer.
- The premises must be clear and tidy at the end of the hiring session.
- The school has the right to revoke the hire at any time